

Risk Assessment



NOTE: Before completing this risk assessment please see guidance notes towards the end of the document.

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| Date: | 15/04/2021 |
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| Assessors Name: | Andrew Madaras | Reference Number: | Designated Covid-19 Officer | Review Date: | Ongoing – as per government guidance updates |
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| Endorsed By: | Matt Carrington | Signature: | Matt Carrington | Position: | Vice Chair | Date: | 15. 04. 2021 |
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| Description of assessment | Coronavirus (COVID-19) |
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| Location Details | Creasey Park Community Sports Centre, Dunstable. |
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| Identified Hazards | Who may be affected | Risk Level before control measures S x L = R | | | | Existing control measures | Additional Control measures required | To be actioned by | Completion date | Final Risk level S x L = R | | | |
|--------------------|-----------------------------|---|---|---|----|---|---|----------------------|-----------------|-------------------------------|---|---|----|
| | | S | L | R | RR | | | | | S | L | R | RR |
| Before arrival | Coach, Parent, Player | 1 | 1 | 1 | L | <ul style="list-style-type: none"> Consent given for player to participate. Pre health check carried out. Govt. guidelines provided and understood by all. | <ul style="list-style-type: none"> Player to not attend if no consent or showing any of the known Covid-19 symptoms. | Coaches, parents. | | 1 | 1 | 1 | L |

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|--|----------------------------|---|---|---|----|---|---|-----------------------------------|-----------------|-------------------------------|---|---|----|
| | | S | L | R | RR | | | | | S | L | R | RR |
| Arrival and travel from car park to training/playing area. | Coaches, parents, players. | 3 | 2 | 6 | M | <ul style="list-style-type: none"> Once in car park everyone is to follow the venues guidance and signage and strictly adhere to the one-way system that has been devised. Social distancing to be adhered to. No physical contact with anyone not from their own household. Only coaches, players allowed on playing surface Parents / Club officials to adhere to social | <ul style="list-style-type: none"> Clear, displayed information from venue as per their own risk assessment. Single file foot traffic from car park to training/playing areas. Use of marshals to direct public. Gate to 3g pitch to be closed once all coaches, players are there. | Coaches, parents, players, venue. | | 3 | 1 | 3 | L |

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| | | | | | <p>distancing if watching sessions.</p> <ul style="list-style-type: none"> • For First Team matches, the away club are to use both changing rooms in the back changing rooms closest to the ATPs. • Dunstable Town FC are to use both home and away changing rooms via the tunnel. • Pitch access is through the gate in the fence on the right for the away team. • Toilets may open 30 minutes before kick off and remain open until 30 minutes after the final whistle. | | | | | | | | |
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|---------------------------------------|---------------------|---|---|---|----------|---|--|-------------------|-----------------|-------------------------------|---|---|----------|
| | | S | L | R | RR | | | | | S | L | R | RR |
| Before commencement of session | Coaches, players | 3 | 2 | 6 | M | <ul style="list-style-type: none"> • Players to have designated area min 1m apart for personal belongings, drinks bottle. • Each player/ Parent to carry out self assessment to make sure no active symptoms of Covid 19. • Coach to take name and contact details of all attendees in order to be compliant with Track and Trace requirements. • This information to be kept for 21 days. • Sanitisation station available for all to use. • Each coach, player to sanitize hands. • Each piece of equipment that will be used should be sanitised. | <ul style="list-style-type: none"> • Clear marking of personal area. • Store unsanitised equipment away from playing area. | Coach | | 3 | 1 | 3 | L |

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| | | | | | | <ul style="list-style-type: none"> • Each player made aware of social distancing responsibility. • There will be no Respect handshakes prior to kick off. • There must be no more than 30 players/coaches in one group at any one time. | | | | | | | | |
| During Session | Coach, players | 3 | 2 | 6 | M | <ul style="list-style-type: none"> • Keep min 1m apart during transition from rest/drinks area to training/playing area. • During warm up session adhere to min 1m distance between players • Any equipment used to be sanitised after use. • During games physical contact can take place but should be kept to a minimum. • Players must refrain from spitting. • Substitutes must maintain social distancing and use | <ul style="list-style-type: none"> • Have designated warm up areas. • Devise sessions that limit physical contact. • Have set time periods for sanitation. | Coaches | | | 3 | 1 | 3 | L |

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| | | | | | <p>designated additional seating provided by Creasey Park.</p> <ul style="list-style-type: none"> • Face masks must be worn by substitutes sitting on the bench. • Goal celebrations should be avoided. • Players should try not to shout at other players in their immediate vicinity. • Team talks in huddles should not take place. • Coaches, club officials, parents and match day stewards must avoid handling the ball. If the ball goes out of play it should be returned by kicking not throwing. <p>Until further notice all First Team games must be played behind closed doors.</p> <p>For the two home games in the SSML Spring Cup / Gladwish Cup a maximum of 8 away Committee members are allowed.</p> | | | | | | | |
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| | | | | | <ul style="list-style-type: none"> • The following procedures MUST be followed. • Covid-19 Officer to explain one-way system and need to observe social distancing measures put in place to enable Committee members and guests to watch football safely. • The Club's Match Day Manager will encourage compliance during matches. • DTFC will have a minimum of ten stewards (10) on duty to ensure Creasey Park's one way system is enforced and no members of the general public access pitchside viewing areas from the three open points of entry and exit. • Ballboys will be needed to collect balls from the car park and side areas when hit over the fence. | | | | | | | | | | |
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| | | | | | <ul style="list-style-type: none"> • It is the responsibility of DTFC to make sure changing room facilities are used in accordance with Council guidelines. Additional stewards are required by home and away changing rooms to monitor compliance. • The positioning of Stewards to appropriate areas of the ground is the responsibility of the Matchday Manager. • This number excludes Kitman, Covid-19 Officer, photographer and volunteers involved in social media duties. • Visitors & users of Creasey Park's facilities are able to buy food and drinks from the training pitches hatch observing the one-way system. Payment by card is preferred but cash is accepted. | | | | | | | | |
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| | | | | | | <ul style="list-style-type: none"> No Boardroom hospitality is required at present. | | | | | | | |
| Injury during session | Coach, Players, parents | 3 | 2 | 6 | M | <ul style="list-style-type: none"> First aid kit containing Covid-19 PPE – gloves, masks, aprons, goggles as well as generic medical items. A spare goalkeeping kit must be available at all times should the goalkeeper need to be replaced due to injury or dismissal. | <ul style="list-style-type: none"> In the event of any injury to players the parent of player to provide treatment. Full PPE to be used. Social distancing by other people must be adhered to whilst treatment takes place. | Coach, parents. | | 3 | 1 | 3 | L |

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Guidance Notes

| SEVERITY | |
|----------|-----------------------------------|
| 5 | Fatality – Very High Risk |
| 4 | Severe incapacity – High Risk |
| 3 | Absent 3 weeks – Medium Risk |
| 2 | Absent less than 1 day – Low Risk |
| 1 | Insignificant – Low Risk |

| 1–4 LOW | 5–9 MEDIUM | 10–15 HIGH | 16–25 VERY HIGH |
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| Continue with existing control, however monitor for changes. Implement any additional control measures required, within the timescales given in the risk assessment. | Requires attention to reduce the rating as well as regular ongoing monitoring. Implement any additional control measures required, within the timescales given in the risk assessment. | Requires immediate attention to bring the risk down to an acceptable level. Implement the control measures required, within the timescales given in the risk assessment and continue to review working practices to reduce the probability of an accident to the lowest possible level. | Stop immediately – the risk is too high. Take immediate action to reduce the risk to the lowest level possible. |

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Additional comments:

1. This risk assessment needs to be discussed with employees before they operate the plant/equipment to ensure compliance with all control measures through their understanding
2. Employees are to sign an acknowledgement sheet for their understanding of this risk assessment
3. The risk assessment is to be reviewed on an annual basis, or sooner if changes are made to the plant or working practices, or after an accident/near miss
4. This risk assessment must be approved by the nominated person for health and safety before being issued as a live document

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| Assessor 1 name: | | Signature: | | Date: | |
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| Assessor 2 name: | | Signature: | | Date: | |
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| I, the undersigned, have been fully briefed on this risk assessment and other control measures in place to reduce the risk of injury to the lowest possible level. I fully understand my duties as an employee, to follow the control measures in this risk assessment and the method statement. | | | | |
|---|------------------------|-------------|--|------------------|
| Employee name | Job description | Date | Employee comments/recommendations | Signature |
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